BACHELOR OF
HUMAN RESOURCE MANAGEMENT

(Part-time Programme)
Programme Overview

Human resource management is becoming an increasingly crucial function in many organisations, playing the vital role of sourcing, selecting, allocating and deploying of valuable human resources for efficient and productive endeavours within the organisation.

In the face of rising complexity in the management of human capital, the Bachelor of Human Resource Management (BHRM) is tailored to produce contemporary HR professionals who are not only skilled in dealing with age-old human resource issues, but are also able to take on evolving issues resulting from major organisation overhauls, increasing human capital mobility and rapid technology advances.

Our Edge

With human resource management as the main focus, rather than just a specialisation within a business management programme, this degree programme is set to be the only HRM degree offered by the local universities for HR professionals. It offers very comprehensive training for students and HR executives who aspire to be human resource specialists who can deliver and perform in a variety of organisations, from start-ups to multi-nationals, non-profit to government organisations, and both local and global companies.

All courses are taught by established academics and professionals in the field with vast real-time experiences in the real world, ensuring that issues discussed are always kept current and relevant for practical application.

Why is Singapore University of Social Sciences Unique?

Studying in Singapore University of Social Sciences means that working adults are able to enrich themselves academically without compromising their careers, families or social lives. All our classes are conducted in the evenings and during weekends on campus. To supplement the classes, study guides are provided so that self-study is possible without attending classes.

Application of gained knowledge and skills is immediate as the curriculum is designed to be practical for working adults, resulting in greater knowledge retention and assimilation.

Programme Structure

Devised after consultation with major industry players, government bodies and non-profit organisations, the programme is built around 4 human resource core competencies:

- Administrative Expertise
- Employee Relations Expertise
- Change Management
- Strategic Partnership Management

The electives included in the programme are identified to enhance the expertise of human resource professionals. It also allows for flexibility in gaining knowledge from other disciplines.

Students are required to complete a total of 130 credit units (cu) to graduate with a basic degree, inclusive of 10 cu of university core courses. All courses are in 5 cu unless stated otherwise.
**Compulsory Courses (100 cu)**

- Business Skills and Management
- Statistics
- Managerial Economics
- Business Excellence
- Human Behaviour in Organisations
- Financial Management
- Project Management
- Employment Law and Industrial Relations
- Training and Development
- Work Motivation
- Team Dynamics
- Total Rewards Design and Management
- Human Capital Metrics
- Talent Management
- Performance Management
- Leadership Development
- Workforce Planning
- Global Human Resources
- Assessment and Selection
- Interviewing Techniques

**School core (10 cu)**

- Social Emotional Learning
- Human Growth and Life-Span Development: Adulthood to Old Age

**Electives (choose 10 cu from the following)**

- Contract and Agency Law
- Financial and Managerial Accounting
- Marketing Management
- Introduction to Social Sciences
- Social Science Research Methods
- Tripartite Relations in Singapore
- Labour and Manpower Policies in Singapore
- Financial Instruments, Institutions and Markets
- HRM Project (10 cu)

*Curriculum may be subject to changes.*

For more information on our Bachelor of Human Resource Management, please visit suss.edu.sg/BHRM
Admissions

You must be a Singapore citizen, permanent resident or a resident in Singapore. In addition, you will need to meet these minimum requirements:

- GCE 'A' level with two passes (prior to 2006) or two H2 passes (from 2006), or local Polytechnic Diploma or International Baccalaureate (IB) Diploma or NUS High School Diploma. Applicants with an acceptable SAT1 score may be considered for admission on a case-by-case basis;
- Two years of full-time work experience, or currently employed on a full-time basis; and
- At least 21 years old.

Some programmes may have additional requirements. Please refer to the individual programme pages for details.

Shortlisted candidates may be required to undergo one or more interview(s) and/or take written admission or other evaluation tests.

All applications are considered individually on merit, and the offer of admission depends on the number of places available. Admission is solely at the discretion of Singapore University of Social Sciences.

How to Apply

Applications are to be made online via suss.edu.sg. You must submit all the required documents together with your admission application. Incomplete applications will not be considered.

Tuition Fees and Government Subsidy

The amount of course fee you pay in each semester depends on the number of courses you take in that semester. Course fees cover all study materials, classes, supervision, assignments and examinations. They do not include costs for textbooks and other additional items specified by the university from time to time.

Students may be eligible for a government subsidy of up to 55% of the course fee. In addition, Singapore Citizens (SC) aged 40 and above who are pursuing MOE-subsidised undergraduate programmes with Singapore University of Social Sciences and who are eligible for the SkillsFuture Mid-Career Enhanced Subsidy will pay tuition fees that are 60% lower than the standard subsidised fees payable by other SC students who are below 40 years old.

All Singaporeans aged 25 and above can use their $500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website (www.skillsfuture.sg/credit) to choose from the courses available on the SkillsFuture Credit course directory.

Please visit suss.edu.sg for current tuition fees and eligibility criteria for the government subsidy and SkillsFuture Mid-Career Enhanced Subsidy.

Internet Access

All Singapore University of Social Sciences’ students must have access to a computer or laptop and the Internet in order to use the electronic and website facilities, which allow access to course, academic or administrative information.

Contact Details

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